National Institute of Electronics and Information Technology (NIELIT)
An Autonomous Scientific Society of Ministry of Electronics and Information Technology (MeitY)
Electronics Niketan, 6 , CGO Complex, New Delhi - 110003 , India

VACANCIES TO BE FILLED UP ON DIRECT RECRUITMENT BASIS

(Advertisement Number: NIELIT/NDL/NIC/2017/7)   **(Website: http://www.nielit.gov.in)**

1.   On behalf of Ministry of Electronics and Information Technology (MeitY), applications are invited from eligible and qualified persons for the post of Scientist-'B' and Scientific/Technical Assistant 'A' in National Informatics Centre (NIC).
The detailed Advertisement is available on the following websites:
   (a) nielit.gov.in   (b) meity.gov.in   (c) recruitment.nic.in   d) ccdisabilities.nic.in

2. ELIGIBILITY CRITERIA AND SCALE OF PAY OF POSTS TO BE FILLED

For fulfilling the eligibility criteria, a candidate should possess one of the Essential Educational Qualifications as indicated in the Table given below, with minimum 60% marks in aggregate or First Class from a University/Institution established under either Central or State or UGC Act and requisite experience if applicable, complete in all respects, by last date of receipt of applications (closing date i.e 28/08/2017). Details of number of vacancies and essential eligibility qualifications are as under:

Sl. No	Name of the post	No. of Posts	Pay Matrix	Essential educational/Professional Qualifications and Experience	Upper Age Limit	Selection Process
01	Scientist-'B' GROUP -A	Total=81 (UR=42 SC = 12 ST = 6 OBC = 21) PH : OH=1 Suitability for OH (OA,OL,BL, OAL) HH=1	Level - 10 , (Rs.56100-177500)	BE/ B.Tech. in Computer Science or Computer Engg OR BE/ B.Tech. in Information Technology OR BE/ B.Tech. in Electronics & Communication OR BE/ B.Tech. in Electronics & Telecommunication OR M.Sc. (Physics) with one year of relevant experience OR M. Sc. (Electronics /Applied Electronics) with one year of relevant experience	Upto 30 Years as on closing date	Written followed by Interview

02	Scientific /Technical Assistant 'A' GROUP -B	Total=259 (UR = 133 SC=38 ST=19 OBC=69) PH : OH=4 Suitability for OH (OA,OL,BL, OAL) HH=3	Level - 6 , (Rs.35400-112400)	M.Sc./MS/MCA/B.E/B.Tech in any one or in combination of below mentioned fields: Field (Single/Combination) : Physics, Electronics, Applied Electronics, Computer Science, Electronics and Communication, Electronics and Telecommunications, Computer and networking security, Software System, Information Technology, Management, Informatics, Computer Management, Bio-informatics, Remote Sensing, Geographical Information System(GIS), Mathematics, Applied Mathematics, Operations Research, Statistics, Computational linguistics, Information Science, Electrical, Mechanical, Civil, Design	Upto 30 Years as on closing date	Written only

2.1 Age Limit:

- Upper Age limit not exceeding 30 years (as on closing date i.e. 28/08/2017)
- The upper age limit in respect of SC, ST, OBC, Persons with Disabilities and other special categories of persons shall be relaxable as per Govt. Rules and Orders issued from time to time.
- The upper age limit in respect of Government Servants, Ex-servicemen and other special categories of persons are relaxable in accordance with the orders issued by the Central Government, from time to time, in this regard.
- Age relaxation:
  i) Upto 05 years in case of SC/ST candidates for the posts reserved for them
  ii) Upto 03 years in case of OBC(Non Creamy Layer (NCL)) candidates for the posts reserved for them
  iii Upto 10 years for PWD (15 years for SC/ST and 13 years for OBC candidates).
  iv) For ex-servicemen, as per rules.
  v) 5 years for serving Central Civilian Govt. employees working in posts which are in the same line or allied cadres and where a relationship could be established that the service already rendered in a particular post will be useful for the efficient discharge of the duties of the advertised posts. Decision in this regard will rest with NIC.

2.2   CHANGE IN THE NUMBER OF POSTS: The number of vacancies indicated in the above table are tentative and may increase or decrease, depending upon requirements.

2.3   PLACE OF POSTING: The person selected may be posted anywhere in INDIA in the interest of the Organization.

3. How to Apply

i. **Before applying, Candidates are advised to go through this advertisement carefully in detail for determining their eligibility as per laid down criteria for the post.**

ii. The admission at all the stages of the examination will be purely provisional subject to satisfying the prescribed eligibility conditions.

iii. Candidates are requested to **apply ONLINE at http://apply-delhi.nielit.gov.in/ between 28.07.2017 (11:30 a.m) and 28.08.2017 (5:30 p.m).** No other means/mode of application will be accepted. Candidates are required to have valid e-mail identification and active mobile number. The procedure/steps for filling up of applications online is briefed as:
   STEP 1: Submission of Applicant's Details

STEP 2: Uploading of scanned Photograph along with Signature and relevant documents
STEP 3: Payment of application fee online if applicable.

iv. The application shall be treated complete only if all the three mandatory Steps (Step1, Step2 and Step3 (if applicable)) are completed successfully. In case candidate is not able to submit fee by closing date and time, or the application is otherwise incomplete, his/her candidature will summarily be rejected.

v. Applicant can view the Application details from the View/Print Application menu option available on the home page by providing Application Number and Date of Birth. **Applicant is required to make sure that 'Application Status' on application form is "Submitted Successfully" otherwise application will be treated as incomplete and summarily rejected**.

vi. Checklist: Following should be kept handy before applying online

   a) Credit Card/ Debit Card / Bank details (If fee is applicable).
   b) Scanned image of Photograph along with Signature (JPEG/JPG format, size less than 50 KB).
   c) Scanned copy in single PDF file(Size less than 2 MB) of essential educational qualification, experience if applicable, Date of birth, Caste Certificate (SC/ST/OBC), if applicable and Category Certificate (PWD or any other), if applicable.

vii. **Application Fees:** The applicants shall pay the **Application Fee** at the rates indicated in the Table below through online payment mode via application software only:

Category	
SC/ST/PWD/Women candidates	**General and all others**
NIL	Rs.800/- per application.

The processing charges towards remittance of Application Fee and service tax, if any, will have to be borne by the candidate. Fee through any other mode like Demand Draft, Pay Order, Cheque or Challan will not be accepted.

4. Scheme of written examination:

   • The Written Examination shall be Objective type and OMR based.
   • There will be total of 120 objective type Questions consisting of 60 questions from Computer Science and 60 questions on Generic Area. The Generic Area will comprise of Logical, Analytical Reasoning Capabilities, Quantitative and Qualitative abilities and General Awareness and Aptitude.
   • Every Question will carry 1 (one) mark and there will be negative marking of 0.25 mark for each wrong answer.
   • Syllabus for the written examination is available at **http://apply-delhi.nielit.gov.in** .
   • The minimum percentage to qualify the written examination will be 50% for General, 40% for OBC and 30% for the SC/ST categories.

5. **Choice of Centre for Written Examinations and Interview**: Candidates shall indicate their choice for Centre for Written Examination from the cities listed below. No change of Centre will be permissible at a later date. NIELIT, however, reserves the

right to direct the candidate to appear for Written Test at any location irrespective of his indicated choice depending upon the number of applications received and the administrative convenience.

1) Agartala 2) Ahmedabad 3) Aizwal 4) Bhopal 5) Bangalore 6) Chandigarh 7) Chennai 8) Dehradun 9) Delhi 10) Gangtok 11) Guwahati 12) Hyderabad 13) Imphal 14) Jammu 15) Jaipur 16) Kohima 17) Kolkata 18) Lucknow 19) Mumbai 20) Naharlagun 21) Patna 22) Port Blair 23) Raipur 24) Ranchi 25) Thiruvananthapuram 26) Shillong

Interviews shall be conducted only at Delhi.

6. **Selection Process**

   i.   The final selection of eligible candidates for appointment to the post of Scientist-'B' will be based on the combined performance of the candidates both in the written examination and in interview. The weight-age of marks for written examination and interview will be in the ratio of 85:15. It is mandatory to appear in the interview for selection.
   ii. Only the shortlisted candidates for the post of Scientist B (based on merit position and reservation policy etc.), who have qualified the written examination, will be called for interview.
   iii. For the post of Scientific/Technical Assistant 'A' there will be no interview.
   iv. Verification of requisite documents will be done at the time of the interview for the post of Scientist-'B'. For the post of Scientific/ Technical Assistant 'A' verification of documents will be done before joining.

7. <u>**ACTION AGAINST MISCONDUCT**</u>

Candidates are advised in their own interest that they should not furnish any particulars that are false, tampered of, fabricated and should not suppress any material information. A candidate is liable to be prosecuted for misconduct if during or at any stage of recruitment, he/she has been found guilty of

   a. Using unfair means during the examination.
   b. Impersonating or procuring impersonation by any person.
   c. Misbehaving in the examination hall or taking away answer sheet from the examination hall.
   d. Resorting to any irregular means in connection with his/her candidature during selection process
   e. Obtaining support for his/her candidature by any means

Such candidates in addition to rendering himself/herself liable to criminal prosecution may also be liable to be:
   • Disqualified from the examination hall
   • Debarred either permanently or for a specified period from any examination/recruitment to be conducted by MeitY, its attached offices and statutory organizations.

8. <u>**IMPORTANT INSTRUCTIONS/INFORMATION**</u>

   i.   CITIZENSHIP: A Candidate must be either: (a) a citizen of India, or (b) a subject of Nepal, or (c) a subject of Bhutan, or (d) a Tibetan refugee who came over to India before 1st January, 1962 with the intention of permanently settling in India, or (e) a

person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka or East African countries of Kenya, Uganda, the United Republic of Tanzania (formerly Tanganyika and Zanzibar), Zambia, Malawi, Zaire, Ethiopia and Vietnam with the intention of permanently settling in India. Provided that a candidate belonging to categories (b), (c), (d) and (e) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India.

ii. Reservation for SC/ST/OBC/PWD(minimum 40% disability) candidates shall be as per the Govt. guidelines. The candidates must upload a copy of the Caste/Category Certificate in the formats prescribed by Government of India. The Certificate for PWD must indicate the percentage of disability while the Certificate for Backward Caste must clearly indicate that the candidate does not belong to the persons/sections (Creamy Layer) mentioned in column 3 of Schedule to the Government of India Department of Personnel & Training O.M. No.36012/22/93-Estt.(SCT) dated 8/9/93 as amended from time to time (Performa for OBC certificate is annexed with detailed advertisement).

iii. The **cut-off date** for calculating the age as well as completion of eligibility conditions with regard to essential qualifications and experience if applicable will be 28.08.2017, which will remain unchanged even in case of extension of the closing date for submission of applications.

iv. All correspondences in connection with the recruitment will be made by NIELIT through e-mails/sms only, the candidates must, therefore, regularly check their e-mail ids/sms on their registered e-mail ID and Mobile No.

v. NIELIT will not be responsible in case of incomplete transactions during the online payment process. It is the sole responsibility of the candidate to ensure that the correct payment of application fee has been made successfully. Application fee once paid is non-refundable. Applicants, in their own interest, should check their eligibility for the post before remitting the application fee. Only qualifications mentioned against each post shall be considered for determining the eligibility.

vi. The candidate must indicate his/her primary e-mail ID and active primary Mobile No. , in the online application form on which the communication regarding this recruitment process would reach to the applicant. The candidate shall submit only one application against each post. Failure to do so may lead to rejection/cancellation of the Applications.

vii. Applicants applying for more than one post should submit separate applications for each post and remit the application fee for each post separately.

viii. The candidate applying for more than one post should fill the same primary e-mail ID and primary Mobile No. against all posts applied for by him/her in the application form. Failure to do so may lead to rejection/cancellation/of the Applications or clash of examination time.

ix. Candidates for the post of Scientist B, at the time of interview shall bring the downloaded Interview Call Letter, self attested copies of the testimonials along with originals of the same. The candidates, without self attested copies of essential testimonials and their originals, will not be allowed to appear in the Interview.

x. Final selection of candidates for appointment to the above mentioned positions will be based on meeting the prescribed eligibility criteria, the performance in the written examination and in interview if applicable.

xi. If at any point of time it is found that the information furnished by the candidate was incorrect in any respect or forged /fabricated documents were presented by any candidate, his/her candidature will be cancelled and in case the candidate has already joined the post, his services shall be summarily terminated.

xii. Each candidate shall affix his/her recent colour passport size photograph (of size 3.5 cms x 4.5 cms) on a White Paper and then append his/her signatures with Black Pen in another box of 3.5 cms x 1.5cms below the photograph on the same Paper.

Scan the above photo and signature in a single file in JPG format of size not more than 50 KB and upload the same at appropriate space provided in the on-line Application Form.

xiii. Candidates shall upload only the following relevant document in the following sequence in a single file in PDF Format (not exceeding the size of 2 MB):
  a. Caste Certificate (SC/ST/OBC), if applicable.
  b. Category Certificate (PWD or any other), if applicable.
  c. Certificate of Date of Birth (issued by Municipality, etc. or Matriculation/High School/SSC Certificate)
  d. Certificate of Educational qualification, which makes him/her eligible for applying for the post
  e. Certificates of higher educational qualification, if any
  f. Certificate of Experience in relevant field, if applicable.
  g. NOC if applicable

xiv. The candidates should upload only relevant documents. It should be kept in view that uploading of irrelevant documents may lead to disqualification of the candidature/rejection of the Application Form. Non-submission of the documents in the above sequence may lead to cancellation/rejection of the Application Form.

xv. Candidate shall have eligibility qualification complete in all respects by cut-off date. Qualifications obtained through Open Universities/Distance Education mode that are approved by DEC and wherever necessary, by AICTE, are recognized for the purpose of employment under Central Government vide Gazette Notification No. 44 dated 1st March 1995.

xvi. In case the percentage of marks is not indicated in the Mark Sheet/Certificate/Degree, conversion formula of the grades/ score to percentage duly authenticated by the concerned university for the relevant year will be provided by the candidate

xvii. Before final submission of the on-line Application Form, the candidates must go through the same carefully. It shall be noted that Incomplete / Incorrect application form will be summarily rejected.

xviii. After submitting the ONLINE Application Form, the candidate should take the printout of Acknowledgement Slip bearing a reference number, which should be referred to in all future correspondence with NIELIT in connection with this recruitment process.

xix. Candidates applying for the post of scientist B and working with Central Govt./ State Govt./PSU/Autonomous bodies have to furnish '**NOC' at the time of interview**. The 'NOC' should also confirm that no disciplinary/Vigilance case is either pending or contemplated.

xx. Withdrawal of candidature on account of non furnishing of any information will not confer any right to carry forward or retain the candidature for future recruitment.

xxi. Any request for change of address will not be entertained. Also no change in particulars shall be permitted and the particulars furnished by the applicant in the online application form will be taken as final.

xxii. NO TA/DA shall be paid for attending the written exam and interview.

xxiii. For any problems related to online submission of application form/downloading of admit card, please send e-mail to **recruitnic@nielit.gov.in** mentioning **advertisement number in the subject.**